

## Student Conduct Code – Appeal Request Form FSU Panama City

This form must be submitted within five (5) class days of receiving the decision.

Student Name: \_\_\_\_\_

Student Phone Number: \_\_\_\_\_

Student Email: \_\_\_\_\_

**A file review by the Associate Director of Student Affairs will determine whether an appeal hearing is necessary. If a hearing is deemed necessary, the Office of Student Affairs will contact you.**

Availability: Please list **all** times between 8am and 5pm that you would be available for a potential appeal hearing.

Monday: \_\_\_\_\_ Thursday: \_\_\_\_\_

Tuesday: \_\_\_\_\_ Friday: \_\_\_\_\_

Wednesday: \_\_\_\_\_

Please read below and list the basis or bases you are appealing. You may appeal on one or all of the following; however, you must include supporting facts for each appeal criteria in the lines below. See Section 3 of the Student Conduct Code for further information at: <https://dos.fsu.edu/srr/conduct-codes>

1. **Due process errors** involving violations of a charged student’s fundamental due process rights (Section 1.f) or a complainant’s rights (Section 1.h) that substantially affected the outcome of the initial hearing.
2. Demonstrated **prejudice** against any party by the person presiding over the hearing. Such prejudice must be evidenced by a conflict of interest, bias, pressure, or influence that precluded a fair and impartial hearing.
3. **Newly discovered, relevant information** that was not reasonably available at the time of the initial hearing that would have substantially affected the outcome of the initial hearing.
4. A sanction that is **extraordinarily disproportionate** to the violation committed.
5. The **preponderance of the evidence** presented at the hearing does not support the finding with regard to responsibility. Appeals based on this consideration will be limited solely to a review of the record of the initial hearing, except newly discovered evidence may also be considered.

