

RETURN
TO
Student Life

FSU PANAMA CITY

UPDATED 08/26/2020

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INTRODUCTION

Florida State University's Division of Student Affairs understands the value of the outside-of-the-classroom experience and how important it is for our students. This document outlines plans to offer innovative, creative, and safe measures to foster engagement, community, and health and wellness during this unprecedented time. We are committed to safely offering the FSU Experience and adapting this plan as new information is learned and as the situation in Panama City, the state of Florida, and greater country evolves.

We understand COVID-19 and the safety measures that have been put into place have led to some disappointment, and we know what we are asking of our community may not be easy, but we must do everything we can to keep each other safe. In turn, we will do everything we can to continue to support students and create engaging experiences across campus.

Overall, we will continue to provide the majority of events, programs, and services virtually. There are several reasons for this. First, we have a number of students whose course loads are entirely online, meaning they may not be living in the Panama City area. We want these students to also have opportunities to engage, connect, and access services. Second, there will be limited indoor space available for meetings and events. Third, medical experts state that virtual events are the safest way to reduce risk.

However, we know not all events translate well to online formats and, therefore, there will be limited opportunities for in-person events. This document provides guidelines for indoor and outdoor events.

Panama City

This document has been adapted from the Florida State University Student Affairs [Return to Student Life Fall 2020](#) document to suit the specific needs of our campus. All guidelines and requirements follow the University's overall operations.

Key Takeaways

- Wear a face covering
- Avoid large crowds
- Practice social distancing
- Practice good hygiene
- Participate in contact tracing when requested
- Get a digital thermometer
- Stay home if you have symptoms or have had close contact with someone who has tested positive for COVID-19

UNIVERSITY COVID-19 GUIDELINES & EXPECTATIONS

The following guidelines and expectations are a part of the overall [Florida State University Fall 2020 Plan](#). As stated in the plan, our goal is to provide a healthy and safe environment for all members of the university community. To help ensure this goal is met, students will be required to adhere to the guidelines and expectations outlined in the University's plan as well as this plan. We each play a role in our community's effort to mitigate the spread of COVID-19. Recognizing this reality is crucial to preserve the level of instruction and campus life we want to offer. Although it is our aim to take an educational and proactive approach, noncompliance with guidelines or expectations may be referred to a [Student Conduct Code](#) review and possible disciplinary action.

Because circumstances are fluid, there may be updates to these guidelines and expectations. These changes will be included in updated versions of this document and will be communicated to the university community as applicable.

Stay Healthy FSU Panama City

Below is a summary of guidelines and expectations. Refer to Stay Healthy FSU Panama City to see the requirements in their entirety.

- Practice social distancing.
- Face coverings are required in all indoor facilities on campus. Students will not be permitted to attend face-to-face classes, attend events, or access services indoors without the proper face coverings. Face coverings are also required at outdoor events and any outdoor venue where six feet of social distancing cannot be maintained. Face coverings will be available on campus if a student does not have access to or has forgotten their face covering.
- Avoid mass gatherings and adhere to adjusted room capacities, event limits, and other direction outlined in the Guidelines for Events and Gatherings section of this plan.
- Student organization travel is restricted to within Bay County and the Tallahassee areas.
- Follow protocols for specific facilities such as dining and common areas.
- Comply with any COVID-19 testing requirements, if applicable.
 - Students are highly encouraged to be tested and can register for testing on campus [online](#).
 - Specific populations of students may be identified as high priority and will be required to be tested (e.g. students participating in high congregated activities or working in clinical sites).
- Comply with Bay County Department of Health and the FSU Panama City COVID-19 Response Team, if applicable.
- Comply with any quarantine and isolation direction, if applicable.

Daily Wellness Check

Participating in a daily wellness check supports the overall health and wellness of the FSU Panama City community. All students should complete the Daily Wellness Check Tool in the [myFSU](#) mobile app or portal each day before coming to campus. The Daily Wellness Check Tool asks if you have experienced symptoms or if you have been exposed to a COVID-19 positive individual. Students who pass the wellness check can move about campus, observing social distancing guidelines and wearing a face

covering. Students who do not pass the wellness check are highly encouraged to follow the instructions provided on the tool.

Face Coverings

Please be aware that because the health and safety of our students, faculty, and staff are the highest priority, the University will require face coverings to be worn at all times when indoors and during classes. Students who refuse to wear the required face coverings will be removed from the classroom until they follow University guidance. Students who have a medical issue or a disabling condition that may make wearing face coverings difficult should contact Student Disability Services at 850-770-2172.

Exemptions

Students who are not registered with Student Disability Services must complete an application for services and provide documentation of the medical condition. On the application, students must request the need for the face covering exemption accommodation.

Students who are currently registered with Student Disability Services must use the additional accommodation request form in the AIM portal. On the additional accommodation request form, students must request the need for the face covering exemption accommodation. OAS may request additional documentation to support the student's request.

If a student is approved for a reasonable modification to the face covering policy, the student will receive an FSU Panama City face covering exemption card that they will be required to carry with them on while on campus at all times. Faculty and staff are allowed to ask the student if they have an FSU Panama City face covering exemption card and ask them to present the card. Again, if you have any questions about the face mask exemption, please contact Student Disability Services at 850-770-2172.

The CDC states that a person who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the face mask without assistance should not wear a face mask or cloth face covering.

Examples of a person with a disability who might not be able to wear a face mask

- Individuals with asthma, chronic obstructive pulmonary disease (COPD), or other respiratory disabilities may not be able to wear a face mask because of difficulty in or impaired breathing. People with respiratory disabilities should consult their own medical professional for advice about using face masks. The CDC also states that anyone who has trouble breathing should not wear a face mask.[7]
- People with post-traumatic stress disorder (PTSD), severe anxiety, or claustrophobia (an abnormal fear of being in enclosed or narrow places), may feel afraid or terrified when wearing a face mask. These individuals may not be able to stay calm or function when wearing a face mask.
- Some people with autism are sensitive to touch and texture. Covering the nose and mouth with fabric can cause sensory overload, feelings of panic, and extreme anxiety.
- A person who has cerebral palsy may have difficulty moving the small muscles in the hands, wrists, or fingers. Due to their limited mobility, they may not be able to tie the strings or put the elastic loops of a face mask over the ears. This means that the individual may not be able to put on or remove a face mask without assistance.
- A person who uses mouth control devices such as a sip and puff to operate a wheelchair or assistive technology, or uses their mouth or tongue to use assistive ventilators will be unable to wear a mask.

Centers for Disease Control and Prevention. (2020, August 7). Considerations for wearing masks. Retrieved from <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover->

[guidance.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fprevent-getting-sick%2Fcloth-face-cover.html#not-wear](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover.html#not-wear)

Centers for Disease Control and Prevention. (2020, May 22). About Cloth Face Coverings. Retrieved from <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/about-face-coverings.html>

Contact Tracing

Because the University prioritizes the health and safety of our community during this public health emergency, any information reported to the University for purposes of contact tracing and exposure mitigation will not result in an individual student or student organization being charged with a violation of University policy if the student or organization cooperates fully and truthfully with the University or public health official.

FSU Panama City students located on the Tallahassee campus must follow guidelines and expectations set forth by the Division of Student Affairs regarding contact assessment.

Cleaning & Sanitizing on Campus

All cleaning and disinfecting on campus will follow [CDC standards](#) utilizing [EPA registered](#) List-N disinfectant agents. A list of pre-approved EPA List-N registered household disinfecting spray and wipe products that can be used on the COVID-19 virus can be found [here](#).

Student Travel Policy

FSU Panama City student organizations and recognized groups will not be permitted to travel outside of the Bay County or Tallahassee areas to attend an event or otherwise represent Florida State University in any event or competition through December 31, 2020. Any such travel, regardless of funding source (University, organization, or personal funds) is not permitted for group travel.

Requests for exemption for essential travel for individual students in accordance with University-wide travel guidelines, shall be reviewed by the Associate Dean of Faculty Development and Administrative Affairs. FSU Panama City will continue to monitor conditions and will determine the viability of student organization travel during the spring semester at a later date.

RESPONSE TO COVID-19 POSITIVE STUDENT CASE

Let Us Know! (Reporting a COVID-19 Positive Case)

If you are tested through the FSU testing program, results will be reviewed by University Health Services. Test results will be shared with Bay County Department of Health.

If you have tested positive for COVID-19, we **highly encourage** you to let us know by accessing the Daily Wellness Check Tool in the [myFSU](#) mobile app or portal so we may provide the proper support and response.

Missing Class Due to Illness

If necessary, students should contact instructors and inform them they will not be attending any face-to-face classes for two (2) weeks. Faculty should not require documentation of illness related to COVID-19, but if you need a letter of support, the Office of Disabilities Services can assist you.

Quarantine & Isolation Requirements

Students who believe or have been identified as having had close contact with someone with COVID-19 or suspect they may be positive but are not experiencing any symptoms, should follow the Center for Disease Control and Prevention (CDC) guidelines for [quarantine](#). Students should remain in quarantine for at least 14 days.

Students who are symptomatic or have tested positive for COVID-19 should isolate themselves according to the CDC guidelines for [isolation](#). Students experiencing symptoms should remain in isolation until at least 10 days since symptoms first appeared, at least 24 hours with no fever without fever-reducing medication, and symptoms have improved. Students who have been hospitalized with symptoms may need to remain in isolation longer according to doctor recommendations. Students who have tested positive but had no symptoms should remain in isolation until at least 10 days have passed since the date they tested positive.

Students can contact [CVS Pharmacy](#) for contactless delivery of medication.

GUIDELINES FOR EVENTS & GATHERINGS

In response to the COVID-19 pandemic, the Office of Student Affairs at FSU Panama City are setting forth guidelines and expectations for on and off campus events and gatherings, effective August 10, 2020. FSU encourages virtual gatherings via Zoom and other platforms whenever feasible in order to minimize the risks of COVID-19, however, some in-person indoor and outdoor events will resume with a measured and controlled approach.

Florida State University remains committed to ensuring the health and safety of our campus community. The following criteria are in accordance with the Center for Disease Control and Prevention (CDC), local, state, and federal guidelines. Please note, these guidelines are not exhaustive, and event planners and venue managers should consider all event-specific and venue-specific factors to mitigate risk and ensure the safety of event attendees.

The following guidelines and restrictions apply to all in-person indoor and outdoor events. These recommendations will be updated as needed to adhere to local, state, and federal guidelines.

If FSU Panama City determines an event or gathering is not meeting the guidelines and expectations set forth, the University reserves the right to (1) deny or cancel the event or gathering, even if the event has started, and/or (2) deny the event organization from reserving on-campus space in the future.

Face Coverings

- Face coverings are required in all indoor facilities on campus. Students will not be permitted to attend face-to-face classes, attend events, or access services indoors without the proper face coverings. Face coverings are also required at outdoor events and any outdoor venue where six feet of social distancing cannot be maintained. Face coverings will be available on campus if a student does not have access to or has forgotten their face covering.
- Face coverings must be worn by all individuals older than two (2) years of age.
- Face coverings should always be worn properly (covering nose and mouth).
- Any event attendee not following these guidelines may be asked to leave the event.

Physical Distancing

- Physical distancing of at least six (6) feet must be maintained for all indoor and outdoor events and gatherings.
- Indoor venues should be used at no more than 25% of room capacity, which will allow for social distancing measures. Venue managers may assist in determining room capacities.
- Event planners and/or venue managers should concentrate on ingress and egress of events. Event planners should plan coordinated queuing of lines, check-in processes, and all entrances and exits of their events.
- Venue managers should arrange or remove furniture in lounges and other congregating areas to allow for physical distancing.

Maximum Capacities

- No gatherings or events of greater than 10 people will be allowed.
- The maximum capacity for outdoor campus events and gatherings is 10 people.

- The maximum capacity for indoor campus events and gatherings could be up to 10 people. This includes large meeting and event space. **Depending on the venue layout and space available, the maximum attendance for the event could be set at less than 10 people in order to ensure the minimum prescribed physical distancing requirement is met.**
 - Look for signs with room capacities both online and outside of the physical meeting/event space (ex. “In order to maintain appropriate safe-distancing during the COVID-19 pandemic, the maximum safe capacity of this room (25% of full capacity) is **XX** people.”).

Time Limit

- All meetings, events, and gatherings are recommended to be less than two (2) hours in length in efforts to limit exposure.

Guest List for Contact Assessment

- All events must capture attendance for potential contact assessment. Organizations should utilize the Event Attendance form and [submit attendance](#) to the Office of Student Affairs within two (2) business days following the event. Contact assessment supports the health and wellness of the FSU community. Guest lists may be made accessible for contact assessment upon request.

Communications & Technology

- Any advertising of an event must include language that encourages people who may be at higher risk or more vulnerable to illness from COVID-19 to avoid events and gatherings. Event planners are encouraged to make virtual participation an option for their event.
- Technology options for virtual participation include web conferencing meetings or live streaming of events.
- Any event organizer planning to live stream meetings or events must post a crowd release notice informing attendees they may be photographed or recorded during the event. Venue managers should work with event planners to ensure this information is being communicated to all event attendees.
- FSU-hosted and FSU-sponsored in-person events must provide accommodations and alternative options for those with a disability that may prevent them from attending an in-person event.
- Venue managers must provide their venue-specific guidelines and policies online for students, event planners, and attendees to view. Event planners should share this online resource with their attendees.

Event Planning & Readiness Assessment

- The CDC-produced document “[Events and Gatherings: Readiness and Planning Tool](#)” should be closely adhered to in the planning, execution, and clean-up after any outdoor event of greater than 10 people.
- The [Event Request](#) process managed by the Office of Student Affairs has been updated and enhanced with readiness tools provided by the CDC. All in-person, on-campus meetings, events, and gatherings will require an approved Event Request to proceed.
- Certain venues on campus may require event planners to adopt additional protocols or measures to meet venue-specific requirements. These requirements will be communicated to event planners by venue managers as part of the event coordination process.

- Event attendees are encouraged to participate in a Daily Wellness Check (see University COVID-19 Guidelines and Expectations – Daily Wellness Check section).

Food & Beverage for Events

- Food and beverage cannot be provided at indoor events.
- Pre-packaged, individual food and drink may be served at outdoor events.
 - Food trucks must serve food in closed containers.

Cleaning & Sanitizing

- Hand washing and/or hand sanitizer stations should be readily available and proportionate to the number of attendees.
- Facility operations and venue managers must clean and disinfect meeting and event spaces after each use.
- It is encouraged that a cleaning schedule and checklist is developed for increased, routine cleaning and disinfection. This checklist should include frequently touched surfaces, shared equipment, and restrooms.
- Appropriate time for cleaning and sanitizing meeting and event spaces should be built into each venue's daily schedule.

ACADEMIC SERVICES

Academic Advising

Academic Advising will be available in-person and virtually in Fall 2020.

Students are encouraged to schedule an appointment with their academic advisor. Students in need of a computer and camera for Zoom appointments may visit the first floor of the Barron Building for their scheduled appointment; staff will be available to assist with Zoom setup.

Walk-ins may meet with a staff member regarding academic advising either via Zoom or in-person.

Contact Information

Academic Advising & Student Success advising@pc.fsu.edu 850-770-2288		
Computer Science Social Work Ellen Truchon Academic Advisor etruchon@pc.fsu.edu 850-770-2263	Entrepreneurship First-Year Students Hospitality Professional Communications Psychology Recreation, Tourism & Events Jenna Hallenbeck Academic Advisor jhallenbeck@pc.fsu.edu 850-770-2127	Accounting Business Administration Crime Scene Investigation Elementary Education Law Enforcement Intelligence Law Enforcement Operations Social Sciences Cindy McGehee Academic Advisor cmcgehee2@fsu.edu 850-770-2126

Office Hours

Advising appointments are available Monday through Thursday, 8:30 AM to 4:30 PM CT, and Fridays, 8:30 AM to 3:30 PM CT. Closed on all university holidays.

Bookstore

The FSU Panama City Bookstore is open as a one-stop shop for textbooks, supplies, FSU gear, and more. The health and safety of our campus community and team members are the foremost concerns, and we have implemented necessary procedures to operate our location safely. Online ordering, shipping, in-store shopping, and in-person pick-up are available. For more information on safety procedures, services, and hours of operation, visit the [FSU PC Bookstore](#) online.

Computer Labs

The campus computer labs have been arranged to promote social distancing between users and have signage displaying the maximum capacity of the room. Students, faculty, and staff utilizing computer labs are instructed to clean and sanitize the work area and frequently touched surfaces (keyboard, mouse, desktop, chair) with provided supplies before and after use. For access and availability of the computer labs, please call 850-872-4750.

Library & Learning Center

The [Library & Learning Center](#) will be open for both in-person and virtual services in Fall 2020.

Ready reference questions will be answered both in-person and virtually; and circulation of physical items will be handled in-person during open hours and accomplished through a distanced, sequential hands-free method. Individual research consultations and group bibliographic instructions on research skills and citation management tools will be offered through videoconference, e-mail, or phone.

Contact Information

Library Service Desk (Library Assistants) library@pc.fsu.edu 850-770-2140	
Galyna Tuz Library Specialist gtuz@fsu.edu 850-770-2144	Shaun Saxon Director, Library & Learning Center ssaxon@fsu.edu 850-770-2244

Hours of Operation

Monday through Thursday, 9:00 AM to 9:00 PM CT.

Friday, 10:00 AM to 4:00 PM CT.

Saturday and Sunday, 12:00 PM to 6:00 PM CT.

Peer Tutoring

[Peer Tutoring](#) services will be provided virtually and in-person in Fall 2020.

Contact information, office hours, and courses/areas of service for individual peer tutors are listed [online](#).

Robbins Center & Digital Design Studio

The John and Gail [Robbins Center](#) for Academic Excellence and Innovation, including the Digital Design Studio, will be open and offer services virtually and in-person in Fall 2020.

The main lab in the center will be open for walk-in use during operating hours. The 3D printers, laser etcher, and recording studio will be available by appointment only.

Hours of Operation

Monday through Thursday, 10:00 AM to 7:00 PM CT.

Friday, 10:00 AM to 4:00 PM CT.

Closed on all university holidays.

STUDENT SERVICES

Career Services

The [Career Center](#) will provide programs and services virtually in Fall 2020.

Students are encouraged to visit the Career Center's [Virtual Services](#) website for links and information on all services and opportunities available to all Florida State University students. This includes jobs and internships, career advising and counseling, mock interviews, resume and document reviews, and more.

Contact Information

<p>Panama City On-Campus Jim Allen Director of Student Success & Registrar Services jwallen@fsu.edu 850-770-2161</p>	<p>FSU Panama City Liaison (Tallahassee) Leah Egezeino Associate Director of Events, Career Center legezeino@fsu.edu 850-644-9773</p>
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Office Hours

Panama City

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Tallahassee

Monday through Friday, 8:00 AM to 3:30 PM CT.
Closed on Fridays between 12:30 PM and 1:30 PM CT.
Closed on all university holidays.

Common Areas

Campus common areas will either be closed or reconfigured to maintain social distancing and minimize gatherings. Furniture in these areas have been arranged according to social distancing guidelines and are not to be moved.

Counseling Services

[Counseling Services](#) will provide services in-person and virtually in Fall 2020.

Students are encouraged to schedule a telemental-health appointment with Mrs. Duval via Zoom for HIPPA or phone. Students in need of a computer and camera for Zoom appointments will have access to a confidential space set up with Zoom for HIPPA.

Walk-ins may meet with Mrs. Duval via Zoom for HIPPA (based on availability) or with a Student Support Coordinator in-person in the Office of Student Affairs (Barron 212).

Contact Information

Kathleen Duval, LCSW
Mental Health Specialist
krduval@fsu.edu
850-770-2174 (Office)
850-739-0591 (Call or Text)

Office Hours

Monday through Friday, 8:00 AM to 5:00 PM CT.
Last appointment time is 4:00 PM CT; evening appointments are available upon request.
Closed on all university holidays.

For after-hours (Monday through Friday, 3:00 PM to 7:00 AM CT and weekends), the FSU Crisis Line is available at 850-644-TALK (8255). The Crisis Line will direct students to the FSU Counseling Center and they will be directed to choose option #2. The receptionist will gather basic information and then connect students to a live counselor at no cost.

Financial Aid

[Financial Aid](#) services will be provided virtually and in-person in Fall 2020.

Students seeking guidance related to Financial Aid and the Financial Aid process are encouraged to schedule an appointment with Kathryn Morgan via Zoom, phone, or in-person (Barron 104). Students in need of a computer and camera for Zoom appointments may visit the Office of Admissions and Records (Barron 104) for their scheduled appointment; staff will assist with Zoom setup.

Walk-ins may meet with Kathryn Morgan either via Zoom or in-person based on availability.

Contact Information

Kathryn Morgan
Financial Aid Officer
kmorgan@pc.fsu.edu
850-770-2177

Office Hours

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Food & Beverages

Campus food venues will be open to students, faculty, and staff to purchase “grab and go” items in compliance with state guidelines. Customers will be required to follow directional signage and social distancing indicators.

Hours of Operation

Shane's Rib Shack

Monday through Thursday, 10:30 AM to 2:30 PM
Hours may be adjusted during the semester as needed.
Closed on all university holidays.

Grizzly Brew Coffee

Monday through Thursday, 7:45 AM to 3:00 PM CT.
Closed on all university holidays.

FSUCard Services

FSUCard Services will be available in-person and online (for new students only) in Fall 2020. All students, faculty, and staff are required to have an FSUCard for identification on campus and access to buildings and other virtual services.

Students

Students in need of their first or a replacement FSUCard are encouraged to schedule an appointment to receive their card in person with the Office of Student Affairs (Barron 212). Students applying for their first ID card may apply online at fsucard.fsu.edu/your-fsucard and receive their FSUCard by mail.

Faculty & Staff

Faculty and staff are encouraged to schedule an appointment to receive their card in person with the Office of Student Affairs (Barron 212).

Contact Information

Lisa Jemison
Student Program Assistant
ljemison@pc.fsu.edu
850-770-2170
850-770-2175

Office Hours

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Lactation Room

The Lactation Room, located in Holley Academic Center C hallway, is available during building hours and limited to one (1) person occupancy. Individuals must wear face coverings during use and are asked to disinfect frequently touched surfaces before and after use.

Meditation Room

The Meditation Room, located in Barron 312A, is available during building hours and limited to one (1) person occupancy. Individuals must wear face coverings during use and are asked to disinfect frequently touched surfaces before and after use.

Professio'Nole Clothing Closet

Students may access the [Professio'Nole Clothing Closet](#) through the Office of Student Affairs (Barron 212). Students must wear face coverings and will be asked to wear gloves (provided) while shopping items. Only one person will be permitted in the clothing closet at a time.

Hours of Operation

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Seminole Exchange Food Pantry

Students, faculty, and staff are encouraged to utilize the [Seminole Exchange Food Pantry](#) when needed. The food pantry is available for in-person shopping during Holley Academic Center building hours.

Additionally, students, faculty, and staff may [schedule an appointment](#) for drive-up pick up services. Through the appointment scheduling process, you will be asked which items you are interested in receiving (based on availability). At your scheduled appointment time, you will be asked to drive up to the Holley Academic Center Circle and honk your horn; staff will check your FSU ID and place your pre-packaged items in the trunk or back seat of your vehicle. Face coverings are required for your appointment.

Hours of Operation

Self-service is available during Holley Academic Center building hours.

Appointments for pick-up services are available Monday through Friday, 9:00 AM to 4:00 PM CT. Appointments must be scheduled at least one (1) business day in advance.

Closed on all university holidays.

Student Disability Services

The [Office of Student Disability Services](#) (SDS) will provide services in-person and virtually in Fall 2020. SDS will continue to provide all approved accommodations, whether a student is enrolled in an online, remote, PC flex, or in-person course.

Students are encouraged to schedule an appointment with Dr. Leath via Zoom for HIPPA or phone. Students in need of a computer and camera for Zoom appointments may visit the Office of Student Affairs (Barron 212) for their scheduled appointment; staff will assist with Zoom setup.

Walk-ins may meet with Dr. Leath via Zoom for HIPPA (based on availability) or with a Student Support Coordinator in-person (Barron 212).

Test proctoring for students with accommodations will be provided in-person and virtually. Students will check-in for their scheduled exam in the Office of Student Affairs (Barron 212).

Accessible face coverings (clear around the mouth area) are available in the Office of Student Affairs for students (and their faculty members) who are d/Deaf or Hard of Hearing (HOH) who rely on lip reading.

Contact Information

Dr. Kimberly Leath
Student Support & Disability Services Coordinator
kleath@fsu.edu
850-770-2172

Office Hours

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Student Parking Permits

Student parking permits may be obtained in-person in the Office of Student Affairs (Barron 212) Monday through Thursday, 8:00 AM to 5:00 PM CT and Friday, 8:00 AM to 4:00 PM. Closed on all university holidays.

Student Rights & Responsibilities

[Student Rights and Responsibilities](#) will provide services virtually and in-person in Fall 2020 including the Academic Honor Policy, Student Conduct Code, and Student Organization Conduct Code.

Individual student and organization information sessions, file reviews, and hearings, and Conduct Board Hearings will be conducted via Zoom. Student appointments with staff members will be offered both virtually and in-person.

Contact Information

Allison N. Moon
Associate Director of Student Affairs
amoon@fsu.edu
850-770-2171

Dr. Irvin Clark
Associate Dean of Faculty Development &
Administrative Affairs
iclark@pc.fsu.edu
850-770-2000

Office Hours

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Veterans Services

[Student Veterans Services](#) will be offered in-person and virtually in Fall 2020.

Staff at the FSU Student Veterans Center look forward to working with our Panama City student veterans and military dependents, assisting you in your certification process and answering any questions you may have regarding your VA benefits certification.

Contact Information

FSU Panama City On-Campus Jim Allen Director of Student Success & Registrar Services jwallen@fsu.edu 850-770-2161		
Student Veterans Center (Tallahassee)		
Cheryl Goodson Assistant Director for Benefits cgoodson@admin.fsu.edu 850-644-1252	Melissa Jarrell Veterans Retention Specialist & School Certifying Officer m.jarrell@fsu.edu 850-645-9675	Ashley Pritchard School Certifying Officer a.pritchard@fsu.edu 850-645-0028

Office Hours

Panama City

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

Tallahassee

Monday through Friday, 7:00 AM to 4:00 PM CT.
Closed on all university holidays.

Withdrawal Services

[Withdrawal Services](#) will provide services in-person and virtually in Fall 2020.

Students seeking to withdrawal (all classes) are encouraged to schedule an appointment with Dr. Leath via Zoom for HIPPA or phone. Students in need of a computer and camera for Zoom appointments may visit the Office of Student Affairs (Barron 212) for their schedule appointment; staff will assist with Zoom setup.

Walk-ins may meet with Dr. Leath via Zoom for HIPPA (based on availability) or with a Student Support Coordinator in-person.

Contact Information

Dr. Kimberly Leath
Student Support & Disability Services Coordinator
kleath@fsu.edu
850-770-2172

Office Hours

Monday through Thursday, 8:00 AM to 5:00 PM CT.
Friday, 8:00 AM to 4:00 PM CT.
Closed on all university holidays.

STUDENT ENGAGEMENT

Diversity & Inclusion

- [Dine on Diversity](#) programs will occur virtually via Zoom.
- Hispanic Heritage Month programs will occur virtually and in-person.
- Training programs, such as [Allies & Safe Zones](#), will occur virtually via Zoom.

Garnet & Gold Scholar Society

Students can continue to apply to the [Garnet & Gold Scholar Society](#) program. Staff will:

- Provide virtual advising and assign Overall Program Advisors.
- Provide virtual workshops.

Programs & Events

A majority of student programs and events will be held virtually. Any in-person activities will follow all Guidelines for Events & Gatherings whether events are on or off campus.

Recognized Student Organizations

[Recognized Student Organizations](#) (RSO) will provide a majority of meetings and events virtually in Fall 2020.

Trainings

- The RSO Officer's Meeting and all RSO and Advisor workshops will synchronous virtual trainings conducted via Zoom.

Meetings & Events

- All RSOs are encouraged to meet virtually.
 - FSU Information Technology Services has [tips to secure Zoom meetings](#).
- All events must be approved through the [Event Request](#) process before occurring.
- In-person events should be limited; those events that take place should adhere to Guidelines for Events & Gatherings whether events are on or off campus.
- Per the University's Student Travel Policy, RSOs will refrain from any travel outside of Bay County or Tallahassee areas as a group. The laws, policies, and expectations may vary from state to state and may change quickly. You may be putting your members at risk and you may also lose funds due to cancelations of contracts, venues, rooms, etc.

Recreation

- Recreation activities will be offered in-person and virtually.
- All players, participants, and attendees at in-person recreation activities must wear a face covering (to be worn when social distancing is not possible) whether indoors or outdoors.

- Face coverings are optional in open field and court spaces when appropriate social distancing is possible.
- Recreation activities in-person will be no or low contact sports with a low number of players (ex. singles or 2-on-2 sand volleyball).
- Kayaking, stand-up paddle boarding, disc golf, horseshoes, corn hole, and 2-on-2 sand volleyball is available to students.
- Esports and trivia are among virtual offerings available to all students.

Seminole-Commodore Alliance

The [Seminole-Commodore Alliance](#), a partnership with Gulf Coast State College (GCSC), continues to offer students a variety of services and opportunities at both campuses. For guidelines, requirements, and services at Gulf Coast State College, please visit gulfcoast.edu.

Fitness Center & Weight Room

The GCSC Fitness Center and Weight Room, including the pool, has posted hours of operation online [here](#).

Intramural Sports

Information about intramural sports at GCSC can be found online [here](#).

Student Organizations & Events

Student organizations and student events at GCSC will be offered virtually and in-person in Fall 2020.

Testing Services

The GCSC Testing Center is available for all currently enrolled students. Information regarding services available and how to schedule an appointment can be found [online](#).

Service Opportunities

All community engagement and service opportunities will occur virtually.

Student Government Council

The [Student Government Council](#) (SGC) will offer in-person and virtual events and services in Fall 2020.

Elections

- SGC fall elections will be held virtually. For more information on SGC Elections Committee: <https://pc.fsu.edu/students/campus-life/student-government-council/student-government-council/elections>

Trainings

- Council retreats and trainings will be synchronous virtual trainings conducted via Zoom.

Meetings

- Council meetings will be held in-person, as space permits, following all above expectations and guidelines with a synchronous virtual attendance option via Zoom.

- Committee meetings will be synchronous virtual meetings conducted via Zoom.
- All meeting dates, times, locations, and virtual attendance instructions will be posted at least 24 hours in advance on the [FSU Events Calendar](#) and the SGC webpage.

Programs & Events

The Council and all associated committees are expected to adhere to University guidelines as well as local, state, and federal guidelines and policies. SGC Officers and Representatives will:

- Develop a virtual plan for all meetings, events, and programs.
- In-person events should be limited; those events that take place should adhere to Guidelines for Events & Gatherings whether events are on or off campus.
- Per the University’s Student Travel Policy, refrain from any travel outside of Bay County as a group. The laws, policies, and expectations vary from state to state and may change quickly. You may be putting your members at risk and you may also lose funds due to cancelations of contracts, venues, rooms, etc.

Contact Information

Student Government Council sgc@pc.fsu.edu 850-770-2194	
Kayleigh Cosson Student Engagement Coordinator kcosson@fsu.edu 850-770-2195	Rob Nelson Administrative Assistant rtnelson@fsu.edu 850-770-2194

Office Hours

Monday through Thursday, 8:00 AM to 5:00 PM CT.
 Friday, 8:00 AM to 4:00 PM CT.
 Closed on all university holidays.

