



Name: _____

Agency: _____

1. Provide a brief history of the agency. Be sure to include the important names and milestones that are significant to the agency's development.
2. Describe in detail the work you have been performing since your last report. Include any positive or negative experiences, meetings/events attended, or people you met or are working with.
3. Describe the clientele that the agency typically serves.
4. Please answer two (2) other questions from The Bi-Weekly Report Additional Question list.

Please attach your Initial Special Projects report with Report 2.

*This report is to be completed as an assignment on Canvas.