



FLORIDA STATE UNIVERSITY  
 PANAMA CITY  
*Recreation, Tourism & Events*

# Approved Internship Agency Interview

The student listed below is interested in getting your agency approved for Internship with our program. We would appreciate it if you could complete the agency information and return to the student or the Senior Seminar Instructor.

## STUDENT INFORMATION (Completed by Student)

Date Submitted: \_\_\_\_\_

Semester of Internship Fall/Term \_\_\_\_\_ Spring/Term \_\_\_\_\_ Summer/Term \_\_\_\_\_

Name: \_\_\_\_\_ FSU Email address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

List the factors most important to your internship placement:

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What are your goals for an internship with this agency?

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Signature of Student \_\_\_\_\_

## AGENCY INFORMATION (Completed by the Agency)

Name of Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Agency Website: \_\_\_\_\_

Agency Internship Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Provide a brief list of the student's learning opportunities for this internship:

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List any wages, stipends or other compensation benefits:

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Note any unique position requirements or conditions, especially those that a student intern might otherwise not be aware of, but must agree to, in order to have a successful experience.

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I have read the *Internship Agency Eligibility Responsibilities* and have indicated below whether I will accept the intern. I understand most students are interviewing at more than one agency and final acceptance on their part will be done following careful examination of all information.

The agency \_\_\_\_\_ accepts the student for internship. The agency \_\_\_\_\_ does not accept the student for internship.

Supervisor's signature: \_\_\_\_\_

Mailing address:

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