

PART ONE: APPLICATION INFORMATION & RECOMMENDATION FERPA RELEASE

(to be completed by the applicant)

| | |
|--|---|
| Name: | FSU Email: |
| Admit Term & Year: | Major: |
| Recommender Name: | Recommender Title: |
| <p>I give my permission to the recommender listed above to complete this recommendation form and submit it to the Success Mentor program at FSU Panama City (4750 Collegiate Drive, Panama City, Florida 32405). The recommender listed above has my permission to include the following, if necessary, in their recommendation:</p> <p><input type="checkbox"/> Grades <input type="checkbox"/> GPA <input type="checkbox"/> Other:</p> | <p>Choose One</p> <p><input type="checkbox"/> I <u>waive</u> my right to review a copy of this letter at any time in the future.</p> <p><input type="checkbox"/> I <u>do not</u> waive my right to review a copy of this letter at any time in the future.</p> |
| Signature: | Date: |

PART TWO: APPLICANT RECOMMENDATION *(from here down is to be completed by the recommender)*

| | | | |
|--|--|--|--|
| Name: | | Date: | |
| Title: | | Department or Company: | |
| Relation to Applicant: | | How long have you known the applicant? | |
| Email: | | Phone: | |
| May we contact you if we have any clarifying questions about the applicant? | | <input type="checkbox"/> Yes <input type="checkbox"/> No | Best Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Email |
| <p>Position Description: Success mentors at FSU Panama City work with various student success staff members and other campus stakeholders to help students navigate academic and social life as well as guide students toward success. Mentors are currently enrolled degree-seeking students who work to provide support, guidance, and valuable insights into navigating academic and social life at FSU. Mentors may also engage with first-year students in an assigned section of The Florida State Experience course as a part of first-year students’ Engage100 graduation requirement. Key responsibilities include (but are not limited to) developing supportive relationships with students to serve as a resource and connection, maintaining regular communication with mentees and student success staff, collaborating with student success staff to brainstorm, plan, and deliver interactive success-related activities and events, and designing engaging materials to promote success and the mentoring program.</p> | | | |

In what ways have you observed the applicant exhibiting leadership, collaboration, and mentoring skills?

What are the strengths of this applicant?

What are the areas of improvement for this applicant?

**Explain why you believe this applicant is qualified or unqualified to be a Peer Mentor at FSU Panama City.
(Please feel free to include a more detailed letter of recommendation if necessary).**

| | Exceptional | Above Average | Average | Below Average | Unable to Assess | Comments |
|---------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|----------|
| Verbal Communication | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Written Communication | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Initiative | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Adaptability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Professionalism | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Leadership Potential | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Reliability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Maturity | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Creativity | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Collaboration & Teamwork | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Work Independently | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ability to Relate/Support Peers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Approachability & Empathy | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Ability to Support Peers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

Please include any other information you believe necessary for the mentoring supervisor to take into consideration?

Based on your knowledge of this applicant, would you recommend this applicant to be hired as a success mentor?

☐ Yes, without reservation. ☐ Yes, with some reservations. ☐ No, I would not recommend hire.

Signature: _____

Date: _____

Recommenders, please submit this form directly to The Chapman Center, attention: Peer Mentor Supervisor. It may be dropped off in a sealed envelope to Holley C117 or emailed to studentsuccess@pc.fsu.edu.