FLORIDA STATE UNIVERSITY

Appeal to Reinstate Schedule Cancelled for Nonpayment of Tuition

Revised 1/9/2017

Last Name _____ First Name _____ Middle Initial ____ FSUID _____

Street Address _____ City _____ State ____ Zip _____

Email Address _____ Phone Number _____ Date of Birth _____

Appeals may only be considered for the current term. Retroactive appeals will not be considered.

Year _____ Term _____

PLEASE NOTE: A late payment fee and late registration fee totaling $200.00 will be added to your account. Payments on all financial obligations to the University are applied on the basis of age of the debt. For liability reasons, students should not attend classes until their schedule has been reinstated. **You may not appeal for a schedule reinstatement more than two times in your academic career. Additional appeals will be denied automatically**.

The following are valid reasons for a reinstatement of cancelled schedule:

- A problem with Financial Aid payment/disbursement
- A university error in posting a waiver or third party billing
- Extraordinary circumstances, such as illness or death in the family

Appeal Statement: Please provide a detailed explanation for your appeal and attach any documentation to substantiate your claim.

_____

_____

_____

_____

_____

_____

_____

_____

_____

Student's Signature _____ Date _____

For Official Use:

Decision on Appeal _____ Date _____ Registrar _____

Office of Admissions and Records | Room A3900 UCA | (850) 644-1050 (Phone) | (850) 644-1597 (Fax)