



**Florida State University**  
**Panama City**  
Office of Admissions & Records  
admissions@pc.fsu.edu  
Phone: 850-770-2160

## **Instructions for Completing the Student Application for High School Dual Enrollment and Judicial Form**

Complete the *Student Application for Participation and the Judicial Form* before your advising appointment at the FSU PC Achievement & Advising Center.

**If you have any questions about the application, call (850) 770-2160.**

**Please refer to the following registration code definitions** while completing the Student Application:

Race/Ethnicity American Indian/Alaska Native  
Asian  
Black/African American  
Hispanic/Latino  
Not Specified  
Native Hawaiian/Other Pacific Islander  
White

National Citizenship US, Japan, Canada, Mexico, etc.

Residency Code F Resident of Florida  
N Non-resident of Florida  
T Exception (military, in-state)  
R Resident alien, resident of Florida  
E Resident alien, non-resident of Florida (out of state)  
A Temporary Visa, Alien (out of state)

**Do not write in the spaces below “For Office Use Only.”** The student’s schedule will be filled in by an advisor during the advising appointment at the Academic Center for Excellence.

**If you answer “Yes” to any question on the Judicial Form,** please provide documentation or write an explanation on a separate sheet of paper. Complete details are provided on the Judicial Form.

**After you have completed the Student Application and the Judicial Form,** please refer back to the student checklist in this guide continue with the remaining registration steps.



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**Student Application for Participation in the Florida State University Panama City  
High School Dual Enrollment Program**

TERM: \_\_\_\_\_ 20 \_\_\_\_\_

\_\_\_\_\_ **EMPLID** \_\_\_\_\_

\_\_\_\_\_ Last Name (Please Print) First Name MI FSUID \_\_\_\_\_

Is this your first term at FSU? Yes \_\_\_ No \_\_\_ If no, when was your first term at FSU? \_\_\_\_\_

Name of High School: \_\_\_\_\_

Current Grade: \_\_\_\_\_ High School Graduation Year \_\_\_\_\_ Gender: \_\_\_\_\_ Race/Ethnicity\*: \_\_\_\_\_

National  
Citizenship\*: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Residency Code\*: F N T R E A

State of Residence: \_\_\_\_\_ County of Residence: \_\_\_\_\_

Street Address: \_\_\_\_\_

\_\_\_\_\_ City State Zip Code \_\_\_\_\_

Student Email: \_\_\_\_\_ Student Telephone: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Email: \_\_\_\_\_ Parent Telephone: \_\_\_\_\_

**I hereby authorize Florida State University to provide a copy of my transcript to my high school upon completion of the term indicated above.**

\_\_\_\_\_ Student Signature

\_\_\_\_\_ Date

\_\_\_\_\_ Parent Signature (required if student is under 18 years of age)

\_\_\_\_\_ Date

\*See codes on preceding instruction page



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We are pleased to receive your application for High School Dual Enrollment at Florida State University Panama City. Please complete this form and return it to the FSU Panama City Office of the Dean along with the Student Application. Failure to answer these questions will result in a delay in processing your application.

**Educational Misconduct Questions:**

**Are you currently, or have you ever been, charged with or subject to disciplinary action for scholastic or any other type of behavioral misconduct at any education institution?** You do not need to disclose academic dismissal, suspension, or probation for poor grades. However, you are required to furnish FSU with a written explanation of the event(s) if there was academic misconduct (such as plagiarism or cheating) or behavioral misconduct, and tell us what you have learned from your past actions.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

**Legal Violation Question:**

**Have you ever been charged with a violation of the law which resulted in, or if still pending could result in, probation, community service, a jail sentence, or the revocation or suspension of your driver's license (including traffic violations which resulted in a fine of \$100 or more)?** You are required to furnish FSU with a list of all violations, and must include a statement telling us what you have learned from your past action(s).

\_\_\_\_\_ Yes    \_\_\_\_\_ No

**Felony Question:**

**Have you ever been charged with a felony (even if adjudication was withheld)?** You are required to furnish FSU with a copy of your criminal background history from each state in which the violation(s) occurred. If the violation(s) occurred in Florida, the criminal background history can be emailed to the Office of Admissions <admissions@pc.fsu.edu> directly from the Florida Department of Law Enforcement ([www.fdle.state.fl.us](http://www.fdle.state.fl.us)). You are also required to furnish a statement telling us what you have learned from your past actions.

\_\_\_\_\_ Yes    \_\_\_\_\_ No

If your answer to any of the above questions is "yes," the University reserves the right to request additional information. If your records have been expunged pursuant to the applicable law, you are not required to answer "yes" to these questions. If you are unsure whether you should answer "yes," we strongly suggest you answer "yes" and fully disclose all incidents. By doing so, you can avoid risk of disciplinary action or revocation of registration privileges for the Dual Enrollment program.

\_\_\_\_\_  
Name of Applicant (please print)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Date